



Agenda and Reports

for the meeting of

**THE COUNTY COUNCIL**

to be held on

**6 MAY 2014**

County Hall  
Kingston upon Thames  
Surrey

25 April 2014

TO THE MEMBERS OF SURREY COUNTY COUNCIL

**SUMMONS TO MEETING**

You are hereby summoned to attend the meeting of the County Council to be held in the Council Chamber, County Hall, Kingston upon Thames, Surrey KT1 2DN, on Tuesday, 6 May 2014, beginning at 10.30 am, for the purpose of transacting the business specified in the Agenda set out overleaf.

DAVID McNULTY  
Chief Executive

**Note 1:** *For those Members wishing to participate, Prayers will be said at 10:25am. Mrs. Sarah Harris, a Member of the North West Surrey Synagogue has kindly consented to officiate. If any Members wish to take time for reflection, meditation, alternative worship or other such practice prior to the start of the meeting, alternative space can be arranged on request by contacting Democratic Services.*

*There will be a very short interval between the conclusion of Prayers and the start of the meeting to enable those Members and Officers who do not wish to take part in Prayers to enter the Council Chamber and join the meeting.*

**Note 2:** *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call Democratic Services on 020 8541 9122, or write to Democratic Services, Surrey County Council at Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk)

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing on 020 8541 9938

**1 CHAIRMAN**

1. To elect a Chairman for the Council Year 2014/15
2. The Chairman to make the statutory declaration of acceptance of office

**2 APOLOGIES FOR ABSENCE**

The Chairman to report apologies for absence.

**3 MINUTES**

To confirm the minutes of the meeting of the Council held on 18 March 2014.

(Pages 1  
- 12)

*(Note: the Minutes, including the appendices, will be laid on the table half an hour before the start of the meeting).*

**4 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report.

**5 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

**NOTES:**

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

**6 VICE-CHAIRMAN**

1. To elect a Vice-Chairman for the Council year 2014/15.
2. The Vice-Chairman to make a statutory declaration of acceptance of office.

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## **7 LEADER'S STATEMENT**

The Leader to make a statement.

There will be an opportunity for Members to ask questions.

## **8 MEMBERS' QUESTION TIME**

The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.

***(Note: Notice of questions in respect of the above item on the agenda must be given in writing, preferably by e-mail, to Anne Gowing in Democratic Services by 12 noon on Tuesday 29 April 2014 (DUE TO BANK HOLIDAY - NOTE DATE).***

## **9 STATEMENTS BY MEMBERS**

Any Member may make a statement at the meeting on a local issue of current or future concern.

***(Note: Notice of statements must be given in writing, preferably by e-mail, to Anne Gowing in Democratic Services by 12 noon on Friday 2 May 2014).***

## **10 ANNUAL REVIEW OF POLITICAL PROPORTIONALITY 2014/15**

(Pages  
13 - 16)

To agree the scheme of proportionality for 2014/15.

## **11 APPOINTMENT OF COMMITTEES**

To appoint Members of the various Committees of the Council for the Council year 2014/15 subject to any changes of membership to be reported to the meeting by Group Leaders.

*(Note: Proposals will be laid on the table at the meeting.)*

### **Recommendations:**

- (1) To appoint Members to serve on the Committees of the Council for the Council year 2014/15 in accordance with the wishes of political groups.**
- (2) To authorise the Chief Executive to make changes to the membership of any of the Council's Committees as necessary during the Council year in accordance with the wishes of political groups.**
- (3) To appoint the County Councillors representing divisions in the Woking borough area to serve on the Woking Joint Committee for the Council year 2014/15.**

- (4) To appoint the remaining County Councillors for each district/borough area to serve on the appropriate Local Committee for the Council year 2014/15, and to authorise the Chief Executive to appoint an equal number of district/borough councillors to the Local Committees following nominations by the district and borough councils, which they should be requested to make politically proportional to their Membership.**
- (5) To appoint the Council's representative to the Surrey Police and Crime Panel for the Council year 2014/15.**
- (6) To authorise the Chief Executive to appoint the co-opted Members of the Surrey Pension Fund Board, following nominations from each stakeholder group, for the rest of the Council term until 2017.**

## **12 ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN 2014/15**

To elect Chairmen and Vice-Chairmen of Committees for the Council year 2014/15.

*(Note: Proposals will be laid on the table at the meeting.)*

### **Recommendations:**

**To elect Chairmen and Vice-Chairmen of Committees of the Council for the Council year 2014/15.**

## **13 ORIGINAL MOTIONS**

### **Item 13(i)**

**Mr Robert Evans (Stanwell and Stanwell Moor) to move under Standing Order 11 as follows:**

'This Council welcomes the initiatives by towns and local authorities across Surrey to encourage the use of fair trade goods by achieving Fairtrade status.

Furthermore this Council believes that Surrey County Council, as an important consumer and opinion leader, should research, develop and support a strategy to facilitate fair trade wherever appropriate.

Council therefore resolves, wherever possible:

- To promote awareness of fair trade issues and the opportunities for supporting fair trade across the County.
- To work with Surrey Fairtrade and those towns who already have Fairtrade Status to widely publicise the worldwide impact of unfair trade and the opportunities that fair trade provides to sustainable development.
- To encourage the use of fair trade goods, for example products

carrying the Fairtrade Mark and products in vending machines.

- To request the Council's venues to stock Fairtrade products in addition to other brands.
- To concentrate on making Council employees, the Surrey public and local businesses aware of the Council's resolution on fair trade.'

### **Item 13(ii)**

#### **Mrs Hazel Watson (Dorking Hills) to move under Standing Order 11 as follows:**

'This Council notes the recent publication of the House of Commons Public Administration Select Committee report *More complaints please!*

In the light of this report, Council agrees to fundamentally change its policy and the implementation of its approach to complaints in order to welcome complaints as a way of engaging with residents to improve services, making the complaints process more user friendly by making it simpler, more accessible and with speedier outcomes.'

### **Item 13(iii)**

#### **Mr Will Forster (Woking South) to move under Standing Order 11 as follows:**

'Council notes:

- Young Carers are children and young people in Surrey's schools and colleges who provide regular and on-going care to a family member who is physically or mentally ill, disabled or misuses substances;
- the tasks and level of caring undertaken by Surrey's Young Carers can vary according to the nature of the illness or disability, the level and frequency of care needed and the structure of the family as a whole;

Council further notes that:

- the support Surrey County Council currently offers is through school staff and governors;
- many schools have a designated member of staff for Young Carers;
- many governing bodies now include the performance and well-being of Young Carers as an agenda item at their meetings, which should be considered "best practice".
- the Pupil Premium is an additional allowance to support certain groups of children and young people at risk of not achieving their potential;
- children entitled to free school meals are eligible for Pupil Premium

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of £1,300 a year for primary pupils and £935 a year for secondary pupils;

- whilst eligibility for free school meals is the main criteria for entitlement to Pupil Premium, other groups are also entitled to Pupil Premium including children in care, adopted children, children in hospital schools and service personnel children;
- including Young Carers within Pupil Premium eligibility would enable schools and colleges to provide additional support to these young people.

Given the challenges faced by Young Carers, Council resolves to ask the Cabinet Member for Schools and Learning to write to:

- the Secretary of State for Education, the Minister of State for Schools, and the national Pupil Premium Champion, noting the content of this motion and asking that consideration be given to widen the eligibility for Pupil Premium to include Young Carers;
- the Chair of the Local Government Association, asking his organisation to support this campaign;
- the Headteachers of all schools in Surrey, asking them to lend their support to this request and to consider how best to support Young Carers, including identifying a designated member of staff and regularly monitoring the performance and well-being of Young Carers through their Governing Body; providing additional support where needed; and to work with to ensure Young Carers are supported and not disadvantaged because of the voluntary work they undertake looking after others.'

### **Item 13(iv)**

#### **Mr George Johnson (Shalford) to move under Standing Order 11 as follows:**

'The Council believes that the true cost of Britain's membership of the European Union affects all levels of trade, industry and government.

It is considered by many that up to 75% of UK laws now originate in Brussels although determining the full extent to which EU law has supplanted UK law is complicated by the fact that, in addition to the direct, and therefore immediately visible, implementation of EU regulations, EU directives are transposed into UK Statutory Instruments.

The House of Commons has estimated that, in 2009, 53% of UK law originated from Brussels and the LGA has estimated that around half of all new UK laws affecting local authorities in England have their origins in EU law. Thus it is inevitable that Surrey County Council has and will incur additional costs as a consequence of complying with EU derived laws. For example, whilst the Government predicted that the 2004 EU Public Procurement Directive would not add new costs or administrative burdens to the public sector, an LGA survey in 2010 revealed that 66% of local authority procurement managers felt that the directive had increased procurement costs and created a more complex procedure.

In common with other local councils, Surrey County Council has been and continues to be under severe budgetary restraint, but will still have to deliver new EU obligations across a broad range of functions and could be liable for hefty fines for failure to comply. While we continue to ask our residents to accept annual increases in their council tax whilst being unable to deliver the level of services and highway maintenance that they would like, it is important that they are kept fully informed of those costs that are beyond the control of their elected representatives.

Therefore this Council:

- calls for the publication of the administrative cost to Surrey County Council of complying with EU Regulations
- agrees, in the interests of the transparency to which it is committed, to publish the figures on its website and in its annual Council Tax Demand.
- agrees to publish any cost savings which accrue from complying with EU regulations.'

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| <b>14</b> | <b>REPORT OF THE INDEPENDENT REMUNERATION PANEL</b>  | (Pages<br>17 - 46) |
|           | To receive the report of the Independent Remuneration Panel and any changes to the Members' Allowances Scheme.   |                    |
| <b>15</b> | <b>REPORT BACK FROM CABINET ON REFERRED MOTION</b>   | (Pages<br>47 - 52) |
|           | At its meeting on 22 April 2014, the Cabinet considered a motion in the name of Stephen Cooksey referred to it by Council on 10 December 2013.   |                    |
| <b>16</b> | <b>REPORT OF THE CABINET</b>   | (Pages<br>53 - 66) |
|           | To receive the report of the meeting of the Cabinet held on 25 March 2014 and 22 April 2014 and to agree one recommendation in respect of the School Organisation Plan 2013/14 – 2022/23.  |                    |
| <b>17</b> | <b>AMENDMENTS TO THE SCHEME OF DELEGATION</b>  | (Pages<br>67 - 68) |
|           | To agree amendments to the scheme of delegation.   |                    |
| <b>18</b> | <b>MINUTES OF THE MEETINGS OF THE CABINET</b>  | (Pages<br>69 - 86) |
|           | Any matters within the minutes of the Cabinet's meetings, and not otherwise brought to the Council's attention in the Cabinet's report, may be the subject of questions and statements by Members upon notice being given to the Democratic Services Lead Manager by 12 noon on Friday 2 May 2014. |                    |

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings with the Chairman's consent. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can grant permission and those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*